



## Employment Specialist for WIN Services Program

Located at: 701 5<sup>th</sup> Street, Beaver, PA 15009

*BCRC is a non-profit organization that has been assisting clients with disabilities to feel confident in their abilities rather than their disabilities of over 50 years. Our team assist clients as they work to overcome vocational barriers and live lives that are more independent through community activities, volunteerism and job seeking/acquisition.*

Would you like to inspire and assist others in your Beaver County community while working in an environment filled with variety? If this describes you, then join our WIN Services team for work that is both fulfilling and purposeful.

*As an **Employment Specialist**, a typical day might include:*

- ***Identifying and creating** activities for our clients to reach individual goals through community events or volunteerism.*
- ***Coaching** clients in identifying and pursuing employment opportunities including networking with area businesses, researching the job market, resume writing, and interviewing skills.*
- ***Equipping** clients to gain independent life skills such as: riding public transportation, ordering at a restaurant, social skills and peer interaction, managing their money, and much more.*

This position offers, Daylight hours, occasional evening and weekends, Paid Time off for Full and Part Time positions plus 11 paid holidays. Excellent benefit package for Full Time including: Medical, Dental, Vision, Short & Long Term Disability and Life Insurance. Part-time flexible hours available.

A successful candidate will convey a positive attitude, creativity, basic computer skills, a valid driver's license, and clearances. Training will be provided.

Join us in making our clients feel confident in their abilities rather than their disabilities through employment opportunities.

Please submit a resume to [HR@bcrc.net](mailto:HR@bcrc.net).